

# Lac qui Parle Soil and Water Conservation District



122 8th Ave. S. #1  
Madison MN 56256  
320-598-7321, Ex. 3

*The mission of the Lac qui Parle Soil and Water Conservation District is to take available technical, financial and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user to help him/her protect Lac qui Parle's natural resources.*

Minutes  
September 2, 2010

The Lac qui Parle Soil and Water Conservation District Board of Supervisors met on Thursday, September 2, 2010 in the Farm Service Center conference room, Madison, Minnesota. Board Supervisors present: Jeff Johnson, LeRoy Schuelke, Paul Schwendemann, Ed Radermacher and Robert Ludvigson. SWCD Staff present: Terry Wittnebel, Les Kvidera, Curtis Nordaune, and Deborah Hoffman. NRCS Staff present: Burt Hendrickson. Radermacher called the meeting to order at 8:06 am.

## Minutes:

Johnson made a motion to approve the Minutes from the August 5, 2010 board meeting. Schuelke seconded the motion. All in favor, motion carried.

## Financial Report:

Copies of the Financial Reports were distributed and reviewed. Schuelke made a motion to approve the Financial Reports, subject to audit. Ludvigson seconded the motion. All in favor, motion carried.

## Review Agenda:

Johnson made a motion to approve the Agenda as presented, with the addition of DMI under New Business. Schwendemann seconded the motion. All in favor, motion carried.

## Old Business:

- 2011 District Tree Prices: Kvidera stated that he is waiting for more price lists from vendors for trees for 2011. No discussion or action took place.
- Fair Booth: Wittnebel shared some of her ideas for District's booth at the Lac qui Parle County Fair. A sign-up sheet went around, and Supervisors chose a time slot that would work into their schedule for checking on the booth during the fair.

## New Business:

- DMI: Wittnebel brought to the board's attention, that the District owns a Distance Measuring Instrument which is considered outdated and is no longer in use. Part of the system was connected to an NRCS four-wheeler which was transferred to another office, with the remaining parts retained in our office. The general consensus of the board was to keep the system together, and to forward the remaining parts to the office where the four-wheeler is being stored.
- State Cost Share: Ludvigson made a motion to approve the following State Cost-Share payment: Johnson seconded the motion. All in favor, motion carried:

| <u>Contract #</u>               | <u>Name</u>      | <u>Practice</u> | <u>Amount</u> | <u>Priority Watershed</u> |
|---------------------------------|------------------|-----------------|---------------|---------------------------|
| CS 9 (07-08) and CS 9 (07-08) A | Jerpseth, Marlin | 380             | \$ 7,620.00   | 24040                     |

- Water Plan:

- Well Sealing: Schwendemann made a motion to approve payment for the following well sealing cost-share contracts: Schuelke seconded the motion. All in favor, motion carried:

| <u>Contract #</u> | <u>Name:</u>     | <u>Amount:</u> |
|-------------------|------------------|----------------|
| WS 2010-16        | Lund, Jason      | \$ 487.50      |
| WS 2010-17        | Kleven, Jon      | \$ 450.00      |
| WS 2010-18        | Kuhlmann, Robert | \$ 500.00      |

- Personnel:

- Community Ed – Simple Solutions Training: Johnson made a motion to authorize the appropriate staff to attend the Customer Service, Conflict Resolution and Time Management training sessions. Schwendemann seconded the motion. All in favor, motion carried.

- Prairie Country RC&D 9/8: Nordaune and Kvidera will represent the District. Board members were also invited to attend.
- Environmental Fair 9/20-22: Wittnebel and Hoffman will help on Tuesday the 21<sup>st</sup>.

**Reports:**

- District Manager Report:
  - Completed a Clean Water Grant Application with Yellow Medicine and Lincoln SWCDs.
  - Have been working on grants for feedlots, with Jennie at the LqP Environmental Office.
  - Am considering a Conservation Tour with the inclusion of political candidates, to be scheduled sometime this fall.
  - Plans to recognize our Outstanding Conservationist are starting to be made.
- Technical Report:
  - Granite Outcrops: Waiting for final signatures on one project, original signatures on another, and may submit an application for a third.
  - CREP Inspections: Have only one left to re-check.
  - Clean Water Partnership: Assisted CWP with water monitoring and site review for a possible rain garden.
- Education/Outreach Report:
  - Copies of the upcoming Newsletter were distributed.
  - Gave brief update on projects with Clean Water Partnership.
- District Conservationist Report:
  - Gary Hoffman, from NRCS, came to the meeting and gave a Construction Project update report. *See attachment at end of minutes.*
  - Hendrickson distributed copies of his report. To view Hendrickson's report, *see attachment at end of minutes.*
- Meeting/Training Report:
  - Area V Meeting in Redwood Falls – September 1, 2010. The informal discussion portion was a good opportunity for candidates to learn about SWCDs, making it worthwhile even for those who are not elected.

**Correspondence:**

- Emails Forwarded to Supervisors Beginning August 5, 2010:
  - eNotes – August 10, 2010
  - eNotes – August 17, 2010
  - eNotes – August 24, 2010
- In Supervisors' Folders/Distributed:
  - Newsletter – September 2010
  - eNotes – August 31, 2010

**Upcoming**

- Prairie Country RC&D, Prairie Woods ELC – September 8, 2010
- SW Prairie TSA – September 8, 2010
- Lac qui Parle County Fair – September 9-12, 2010
- SW MN Environmental Fair, Murray County Fairgrounds – September 21-22, 2010
- LqP SWCD monthly meeting – October 7, 2010
- BWSR Academy – October 26-28, 2010

**Adjourn:**

With no further business, the meeting was adjourned at 9:25 am.

LeRoy Schuelke

Approved

November 4, 2010

Date

The Lac qui Parle Soil and Water Conservation District is an equal opportunity service provider and employer.

**Gary Hoffman -NRCS**  
**Construction Project update: 9-1-10**

- 2 – 638s - Tile was put in 2 years ago. Dirt work started this August and is almost complete. Will need to have back slopes seeded
- 1 - 638 - Project is surveyed and designed. Tiler plans on starting tile Friday or Monday.
- 1 - 638 - Hantho 14. Owner should be receiving letter of permission to cross neighboring land with tile. Needs survey and design. Neighboring land has tile that we will need to avoid.
- 1 – 638 - Earthwork started last fall and completed this spring.
- 2 - 638 - Seeded this spring. Should be finished.
- 1 - 638 - Designed and tile is installed. Earthwork to be done this fall.
- 1 - 638 - Baxter 8 – Difficult site to fit in 638. Needs to be looked at closer this fall.
- 1 - 638 - Prov. 32 - Surveyed and designed. Need to re-design tile.
- 1 - 638 - Riverside 18 – Tile installed last week and earthwork started this week
- 4 – 638s - Surveyed and designed this summer. Tile installed several weeks ago. Earthwork this fall.
- Waterway - Reflagged and Surveyed last week. Schemel just completed new design. Met with owner and tiler on Wed. Tiler plans on starting next week.
- 1 - 638 - Tile installed last year. Earthwork planned for this fall.
- 1 - Diversion
- 2 – 638s - Tile started last fall. Tiler plans on finishing tile soon.
- 1 - 638 - Tile installed. Intake needs to be completed, and Earthwork should be done this fall.
- 2 – 638s - Tile installed this spring. Earthwork to be done this fall.
- 3 – 638s - 638s are surveyed and designed. Plan on surveying tile line after last cutting of alfalfa. This is a complex site – trying to use existing tile, to keep expenses down.
- 1 - Diversion
- 1 - 638 - Baxter 21 - Tile was previously installed and Earthwork completed this spring.
- 3 - diversions - Surveyed and designed. Plan to tile after beans are off and finish Earthwork this fall.
- 2 – 638s - Prov. 31 – Tile installed. Earthwork started last fall. Has not done any earthwork this year.

**Interest in potential projects:**

4 Owners or Operators interested in 638 projects.

DC Report  
September 2, 2010  
Burton Hendrickson

**FSA Update –**

EQIP – We have been working on several construction jobs for EQIP getting plans ready and some field work is starting. Processing payments as the bills and documentation comes in. There is a quarterly audit report being completed at this time and I have 15 contracts that need review. Local Work Group meeting is to be done before September is up as the State Office wants to kick off and complete the 2011 EQIP program as soon as possible after October 1. Terry is working up a date for our local meeting to be held after the county fair. People can apply for EQIP continuously.

CSP – We have 5 contracts completed and obligated from the recent signup. Statewide as of last week 34% of contracts were obligated. We have been told that Washington wants the 2011 CSP application deadline for scoring to be October 31. People can apply for this program continuously.

CRP – The general signup completed last week did not garner a lot of applications in LQP County, but it did result in a number of people applying for continuous CRP. We are working on developing plans and contracts for several applicants to hopefully start contract on October 1.

1026's – From being nearly current to a pile of them to do. It seems that a lot of people while in to FSA to work on the disaster applications they decided they needed to spend the money they were receiving. We seem to be getting 2-3 new ones a day.

Administrative Items – We are to receive training on the ABC workload analysis program late in September, with the Area Office telling us to pretty much block off the first pay period in October to work on this. Estimate the FO needing 60 hours or so to do the computer inputs for this.

Upcoming Items – County Fair next week.  
Local Work Group – by the end of September  
ABC training – late September  
NEPA training – September 21 (teleconference)