



Lac qui Parle Soil and Water Conservation District

122 8th Ave South, Madison, MN 56256

Phone: (320) 598-7321 Ext 3.

Website: www.lacquiparleswcd.org

Position Announcement

Location: Madison, MN

Position: Conservation Assistant

Compensation: \$10.97-\$15.47 per hour DOE

Duration: 25% FTE or 500 hours

Application deadline: April 8, 2022

Anticipated start date: May 2022

Position Purpose:

The purpose of this apprenticeship is to provide support for the various programs of the Lac qui Parle SWCD. The Lac qui Parle SWCD works primarily with farmers to implement conservation on the ground. In addition, the district participates in and leads various programs for improving water and soil quality in the county. This position will provide direct support to SWCD and partner staff in these work areas.

Basic Qualifications

No experience is required. Training will be provided on all equipment and programs. Must be 18 years or older.

Knowledge, skills, and abilities

- General interest in agriculture and/or natural resource management
- Ability to work independently
- Ability to lift 50 pounds
- Willingness to perform physical labor in a variety of weather conditions and terrains
- Ability to read and interpret maps and plat books
- Valid driver's license

Duties and Responsibilities

- Assist technical staff with status reviews on State and Federal contracts
- Market programs such as CRP, CCRP, and CREP
- Support SWCD Programs including education and outreach events
- Complete DNR observation well monitoring
- Complete site inspections for state and federal programs including RIM and the MN Buffer Law
- Assist with the District Native Grass and Tree Programs including operation and maintenance of equipment
- Assist with the Aquatic Invasive Species program
- Assist with all other aspects of District Operations as necessary

Application Process

Applicants must submit a completed Lac qui Parle SWCD application, resume, and cover letter to be considered for employment by the deadline. Late applications will not be accepted.

Please return the completed information to:

Chessa Frahm, District Manager

Lac qui Parle Soil and Water Conservation District

122 8th Ave South, Suite 1

Madison, MN 56256

Applications may be emailed to chessa.frahm@mn.nacdnet.net

Hiring Procedure

Applications will be evaluated based on the information supplied in the cover letter, resume and SWCD application to determine if they meet the minimum job qualifications. The top qualified applicants will be notified of selection for interviews by the personnel committee.

Equal Employment Opportunity

Candidates will be considered without discrimination based on race, color, creed, religion, national origin, sex, marital status, status regarding public assistance, disability, sexual orientation, or age.