



Lac qui Parle Soil and Water Conservation District

122 8th Ave South, Madison, MN 56256

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Agenda

Lac qui Parle Soil and Water Conservation District Regular Meeting

Thursday January 12, 2023 8:00 a.m.

Annex, Madison, MN

- 1.) Call to order
- 2.) Welcome
- 3.) **Approval of the agenda**
- 4.) **Approval of the minutes**
- 5.) Open Gallery (2 minutes per person/10 minutes total)
- 6.) Conflict of Interest Declaration
- 7.) Treasurer's Report
 - a. **Approval of checks**
 - b. **Approval of the Treasurer's Report**
- 8.) Cost-Share Programs Contracts & Payments
 - a. State Cost-Share Programs
 - b. Water Plan
- 9.) Correspondence
- 10.) Reports
 - a. Supervisor Reports
 - b. Partner Agency Reports
 - i. NRCS
 - ii. BWSR
 - c. Technical Report
 - d. Admin Report
- 11.) Old Business
- 12.) New Business
 - a. Election of Officers
 - b. Committee appointments
 - c. 2023 Meeting Dates and Times
 - d. Designate official bank(s), newspaper(s)
 - e. 2023 Fees
 - i. Tree planting & Tree Prices
 - ii. Flagging
 - iii. Seeding
 - f. 2023 Budget
 - g. Set capitalization and depreciation (2022 was \$3500)

A conflict of interest, whether actual, potential or perceived, occurs when someone in a position of trust has competing professional or personal interests, and these competing interests make it difficult to fulfill professional duties impartially. Supervisors are asked to declare conflicts of interest they may have regarding today's business. Any member who declares a conflict of interest must not vote on that agenda item.

- h. Policy Adoption
 - i. Data Practices
 - ii. Employee Handbook
 - iii. [Operations Handbook](https://bwsr.state.mn.us/swcd-operational-handbook) <https://bwsr.state.mn.us/swcd-operational-handbook>
 - iv. Cost-Share Policy
- i. PF Banquet
- j. Drone Purchase & Licensing
- k. Audit Agreement
- 13.) Personnel
 - a. **Additional staff person w/PF & NRCS update**
- 14.) Calendar of Events
- 15.) Adjourn

Calendar of Events

January 12	Regular SWCD Board Meeting 8am
January 12	SWCD Office Open House 10-2
January 16	MLK Jr Day (Office Closed)
January 28	Del Clarke Canby Classic Ice Fishing Tournament
February 4	Pheasants Forever Annual Banquet
February 13	YM 1W1P Policy Committee Meeting
February 9	Regular SWCD Board Meeting
February 20	Presidents Day (Office Closed)
March 9	Regular SWCD Board Meeting
April 10	YM 1W1P Policy Committee Meeting
April 13	Regular SWCD Board Meeting
May 11	Regular SWCD Board Meeting
May 29	Memorial Day (Office Closed)
June 8	Regular SWCD Board Meeting and Retreat
June 19	Juneteenth (Office Closed)
July 4	Independence Day (Office Closed)
July 13	Regular SWCD Board Meeting
August 14	YM 1W1P Policy Committee Meeting
August 10	Regular SWCD Board Meeting
September 4	Labor Day (Office Closed)
September 14	Regular SWCD Board Meeting
October 9	Columbus Day (Office Closed)
October 12	Regular SWCD Board Meeting
November 9	Regular SWCD Board Meeting
November 11	Veteran's Day (Office Closed)
November 13	YM 1W1P Policy Committee Meeting
November 23&24	Thanksgiving & Friday (Office Closed)
December 14	Regular SWCD Board Meeting
December 25	Christmas (Office Closed)

**The SWCD Board of Supervisors meetings are scheduled for the 2nd Thursday of each month beginning at 10:00 (Nov - April) and 8:00 (May - October). All Regular SWCD board meetings will be held at the Annex through January 2023.